

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

February 13, 2019

[revision 1]

Present: Lois Sailors, Tim Heavers, Charli Oswald, & Roy Anderson.

Guests: (none)

Meeting called to order at 3:00 pm.

Minutes: Minutes from the January 8th, 2019 OPHOA Board Meeting were approved.

Committee Reports:

Social – Lois noted that the February dinner was attended by 21 individuals and that the food/service was a little less than perfect. But everyone had a great time.

Other Committees – no reports.

Unfinished Business:

Marina Bridge – Support bars (missed during painting last Fall) will be painted as soon as it is warm this Spring.

Ditch Maintenance – UWVU cleaned the F ditch in early February (at no cost) - did everything up to the Parrish's property (also, not including the Silt Pond).

Snow Removal – Thanks again to those who kept our sidewalks clean during the recent snows.

New Business:

Financial Reports – All but 4 Annual Dues have been paid. Our taxes have been prepared by a new firm for \$175 - a savings of nearly \$300 over last year! All 1099s have been prepared and mailed. Bank account and Reserve account are very healthy. The books will be examined ("a compliance review") after tax season.

Bid Process – waiting for the Landscaper to sign the 2019 contract (agreed to same fee as 2018).

Non Compliance Issues – one letter is being sent regarding 3 dogs.

Other New Business/Concerns – none.

Next Meeting – Next month's meeting will be Wednesday, March 13th at **3:00 pm**, at *Timberline Bank*.

Meeting adjourned at 3:50 pm.

--Minutes submitted by Roy Anderson, HOA Secretary.